



LAKE COUNTY
MICHIGAN

Date: _____

LAKE COUNTY CLERK/REGISTER

This document was returned by Patti

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YOUR LEGAL INSTRUMENT IS BEING RETURNED WITHOUT RECORDING DUE TO THE REASON (S) CHECKED BELOW:

- _____ Signatures must be original; names must be typed or printed beneath signatures. **MCL 565.201(1) (a)(c)**
- _____ No discrepancy shall exist between names printed in the notary acknowledgment and as printed beneath signatures. **MCL 565.201 (1) (b)**
- _____ The address of grantees in each deed of conveyance or assignment or real estate shall contain the street number address or post office address. **MCL 565.201 (1) (d)**
- _____ The name and address of the person who drafted the document must appear on documents executed in Michigan. **MCL 565.201 (1) (i)**
- _____ Documents purporting to convey or encumber real estate executed in Michigan requires an acknowledgment by a judge, clerk of a court of record or a notary public within this state. **MCL 565.8; form: MCL 565.265; 565.267**
- _____ A certified copy of the death certificate or proof of death must be recorded or have been recorded as a separate document and referenced by Liber and Page or other unique identifying number on document when "survivor" is indicated on the instrument. **MCL 565.48**
- _____ Court orders must be certified and sealed by the clerk of the court. **MCL 565.401, 565.411**
- _____ The document's **first** line of the first page must have a single statement identifying the 1 recordable event that the instrument evidences - AND be: Legible, black ink, minimally 10-point type size, white 20lb paper with a **blank** margin of 2 1/2" at top of first page and 1/2 " on all other margins. Paper size must be minimally 8 1/2" x 11" and not larger than 8 1/2" x 14". **MCL 565.201 (1) (f), (3)**
- _____ Total value of real property must be stated on the face of the document or a real estate valuation affidavit must be attached. **MCL 207.504, 207.525**
- _____ Transfer tax shall be collected on the total value of the land being transferred unless exempt from either or both acts; the exemption(s) must be stated on the instrument. **MCL 207.502, 207.511, MCL 207.526, 207.533**
- _____ Date missing in acknowledgment. **MCL 565.151, 565.154, 565.267**
- _____ Unless required by state or federal law or court order no more than 4 sequential digits of a social security number can appear on a document. **MCL 565.201 (1) (g), 565.491**
- _____ The Certificate of Trust does not meet recording requirements. **MCL 565.432, 565.433**
- _____ If a trust document is presented for recording it shall be recorded as a separate document. **MCL 565.434**
- _____ The instrument, or part of the instrument is in a language other than English. An English translation must be attached to the instrument. **MCL 565.201 (1) (h)**
- _____ Fees: _____ **MCL 600.2567, 600.2567(a), 211.135**
- _____ Other: _____

PLEASE RETURN THIS SHEET WITH YOUR CORRECTED INSTRUMENT AND CHECK
MARD Approved 8/15/18